

Rockford Park District Donation Request Guidelines



Rockford Park District's Marketing Department distributes and tracks all donations for complimentary coupons/tickets for Park District facilities and programs. These include donation requests for: golf courses, pools, ice rinks, Lockwood Park, Trolley Car 36, Forest City Queen, Nicholas Conservatory & Gardens, Magic Waters, and Sapora Playworld.

Who qualifies to request/receive a donation?

- Non-profit organizations hosting fundraising events
- Groups or individuals hosting benefits/fundraising events
- Schools: for functions, fundraisers, or incentives

Donation Request Guidelines

- For your donation request to be considered, please complete and submit our online **Donation Request Form** at least three (3) weeks prior to the event or any set deadline, **whichever comes first**.
- If you do not receive a donation two (2) weeks prior to your stated deadline, it means we were unable to grant your request.
- If you have received a donation from the Park District in the past, please be aware that donations for the current year may vary from previous year's donations.
- The Rockford Park District does not provide monetary donations. One request per event/program will be considered.

3 Donation Package Options – Select one from the three options below!

PLEASE NOTE: Some ticket types may not be available at all times as shown, based on seasonal availability.

Option 1: Two Magic Waters One-Day Admission Tickets

- Admission tickets will be **e-mailed**
- Geographic Area: Organizations located in northern/NW IL, southern WI, or eastern IA

Option 2: Two Golf Rounds Tickets (4-course, after 10 am, one-time use)

- Golf round tickets will be **e-mailed**
- Geographic Area: Organizations or events located in northern/NW IL, southern WI, or eastern IA
(**Note:** for golf **fundraising** events held at Rockford Park District courses only)

Option 3: RPD Sampler Package

- Admission tickets will be **mailed**
- Geographic area: Organizations located in Winnebago, Boone, Ogle, or Stephenson counties only
- **Two of each (for one-time use):**
 - Public ride on the Forest City Queen or Trolley Car 36
 - Wagon or pony ride at Lockwood Park Children's Farm and Equestrian Centre
 - Public Skate session admissions at Carlson Ice Arena or Riverview Ice House
 - Public Swim session admission to Alpine or Sand Park pool
 - General admission to Sapora Playworld
 - General admission to Nicholas Conservatory & Gardens

Interested in purchasing additional tickets? Contact Customer Service at **815-987-8800** or rpdmail@rockfordparkdistrict.org for information on purchasing additional tickets for your event.